File & Serve Xpress

FSX Payment Portal



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The following fields are *required* to pay Online using the FSX Payment Portal, Account ID, Invoice number and Firm Name. For your convenience, we have provided examples of each of our invoice types and marked the information you will need from your invoice with red boxes.

If you use File & ServeXpress, you will receive the following invoice format:

Firm Name Client ID: Invoice No:	6134567801 202006134567801			File & ServeXpress™
Please detach this portion and return it with your payment made payable to File & ServeXpress P.O. Box 679058 Dallas, TX 75267-9058		it with your payment made payable to:	: Please Send Correspondence File & ServeXpress Attn: Accounts Receivable 500 E. John Carpenter Fwy Suite 250 Irving, TX 75062	
12352	Vame Iling Contact Main Street, Suite 123 Γ 12345		Amount Due (USD): Invoice Date: Billing Period: Invoice No: Customer ID: Terms:	\$3,150.50 01-Jul-2020 202006 202006134567801 6134567801 Payments by check due net 10 days from date of receipt

If you use **CaseFileXpress**, you will receive the following invoice format:



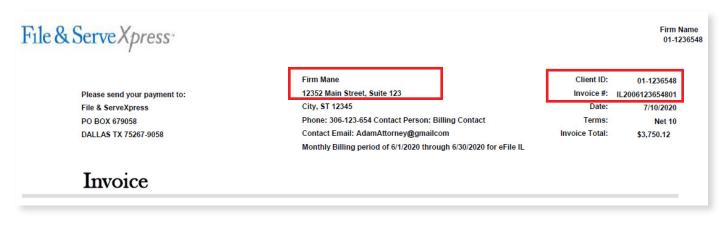
File & Serve Xpress

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If you use **File & Serve Texas or File & Serve Illinois**, you will receive the following invoice format:



Have a Question?

Contact our Client Support at (888) 529-7587 or email us at support@fileandserve.com