



Mock & Demo Associates

Lucy Lawyer
lucy@mockanddemo.com
13427 NE 16th Street
Bellevue, Washington 98005

August 4, 2023

Clerk of the Court
Fairfax County Circuit Court
4110 Chain Bridge Road
Fairfax, Virginia 2203

Re: BettyConnect, LLC v. BTD Franchising LLC
Case Number: CL-2023-0011324
Request for Private Process Service

Dear Clerk:

Please note that service for the above referenced case will be completed via private process server. We kindly request you notify our office when the documents are ready to be picked-up by contacting us at 555-555-1234.

Please serve the Complaint, and Production of Documents to BTD Franchising LLC, at 4110 Chain Bridge Road, Fairfax, VA 22030.

Please contact me if you need any additional information or if I may offer assistance to the Clerk's Office.

Sincerely,

Lucy Lawyer

Lucy Lawyer